

## Bell View Elementary School Repopulating Plan

Area/Activity	Procedures and Protocols to Mitigate Risks
<b>Arrival</b>	<ul style="list-style-type: none"> <li>● Parents are expected to check their children’s temperature daily before arriving at school.</li> <li>● Schedule will be staggered by alphabet (A-H, 8:40) (I-O, 8:45) (P-Z, 8:50).</li> <li>● All parents will remain in their vehicles.</li> <li>● Adults/children are expected to wear face coverings as they arrive if physical distancing is not possible.</li> <li>● Children will line up on spots with assigned numbers to maintain a safe physical distance.</li> <li>● Children will enter specific/identified grade level doors.</li> <li>● All children will wash/sanitize upon entering the classroom.</li> </ul>
<b>Dismissal</b>	<ul style="list-style-type: none"> <li>● All parents will remain in their vehicles.</li> <li>● Adults/children are expected to wear face coverings when physical distancing is not possible.</li> <li>● Tags will be placed in each vehicle with grade level &amp; last names. The person on farewell duty at the crosswalk will call via radio for students.</li> <li>● Staggered Dismissal: <ul style="list-style-type: none"> <li>○ 3:30- children who ride school/child care busses will be dismissed.</li> <li>○ 3:35- children who are picked up will wait in lines outside (same as morning) until their name is called.</li> <li>○ Children who walk will be expected to leave campus promptly.</li> </ul> </li> </ul>
<b>Breakfast</b>	<ul style="list-style-type: none"> <li>● Children will enter through the breakfast doors, which will be open beginning at 8:30am.</li> <li>● Traffic flow will be established with signage.</li> <li>● Adults/children are expected to wear face coverings if physical distancing is not possible (not while eating).</li> <li>● Seats will be assigned with clearly marked spots that provide physical distancing.</li> <li>● All children will wash/sanitize upon entering the classroom.</li> </ul>
<b>Classrooms</b>	<ul style="list-style-type: none"> <li>● Adults/children will wear face coverings when physical distancing is not possible.</li> <li>● Hand sanitizer dispensers will be placed in every classroom.</li> <li>● All children will wash/sanitize upon entering each classroom.</li> <li>● Traffic flow will be established with signage.</li> <li>● Designated spots will be placed on the floor for children to line up and maintain physical distancing.</li> <li>● Physical distancing guidelines will be followed.</li> <li>● Cohorts of children and seating will be assigned to support contact tracing.</li> <li>● Children will have individual supplies.</li> </ul>

	<ul style="list-style-type: none"> <li>● Classroom doors will remain open throughout the day for air circulation.</li> </ul>
<b>Hallways</b>	<ul style="list-style-type: none"> <li>● Teachers/children will wear face coverings when physical distancing is not possible.</li> <li>● Traffic flow will be established with signage on the floor and a line down the middle to create a boundary.</li> <li>● Designated spots will be placed in the hallway outside classrooms for children to line up and maintain physical distancing.</li> <li>● Signage will be installed to remind children to always wear their face coverings in the hallways and follow the established flow.</li> <li>● Staggered schedule to depart for lunch, Boosters, recess, arrival, and dismissal.</li> <li>● Children will always use alphabetical/number order when lining up.</li> <li>● All children will wash/sanitize upon entering the classroom.</li> </ul>
<b>Restroom</b>	<ul style="list-style-type: none"> <li>● Teachers/children will wear face coverings when physical distancing is not possible.</li> <li>● Face coverings stay on at all times while in the restrooms.</li> <li>● Only one child at a time may leave the classroom to use the restroom.</li> <li>● Children will not use hall passes.</li> <li>● Children will use a sign out sheet to indicate when they leave to use the restroom in order to allow for contact tracing.</li> <li>● Signage will display proper handwashing techniques.</li> <li>● Children will be taught to use t.p./towel to flush toilets.</li> <li>● Children will wash hands after use.</li> <li>● Custodial services will clean restrooms throughout the day. A sanitation and cleaning rotation schedule will be followed.</li> <li>● Spots will be placed outside the restroom for waiting when there is not a stall available.</li> <li>● All children will wash/sanitize upon entering the classroom.</li> </ul>
<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>● All children will wash/sanitize upon entering the cafeteria.</li> <li>● Hand sanitizer dispensers are located in the cafeteria.</li> <li>● Adults/children are expected to wear face coverings when physical distancing is not possible (not while eating).</li> <li>● Traffic flow will be established with signage.</li> <li>● Spots will be designated for children to stand in line to maintain physical distancing.</li> <li>● Seats will be assigned with clearly marked spots that provide physical distancing.</li> <li>● There will be no sharing of food.</li> <li>● Lunch times will be staggered for each grade.</li> <li>● Children will bring only disposable paper or plastic bags for home lunch &amp; children will carry their own items to the cafeteria.</li> </ul>

	<ul style="list-style-type: none"> <li>● Parents are encouraged to send items that children can open themselves.</li> <li>● Children will clip face coverings to shirts, while they eat.</li> <li>● Dismissal from the cafeteria will be staggered.</li> <li>● Clean up procedure will be established &amp; shared by nutrition/custodial. Items served in the Fresh Fruit &amp; Vegetable Program will be individually packaged.</li> </ul>
<p><b>Brain Boosters</b></p>	<ul style="list-style-type: none"> <li>● Adults/children are expected to wear face coverings when physical distancing is not possible.</li> <li>● All children will wash/sanitize upon entering Boosters.</li> <li>● Hand sanitizer dispensers will be placed in every classroom.</li> <li>● Traffic flow is established with signage.</li> <li>● Designated spots will be placed on the floor for children to line up and maintain physical distancing.</li> <li>● Physical distancing will be established the same as in classrooms.</li> <li>● Physical distancing guidelines will be followed.</li> <li>● Cohorts of children and seating will be assigned to support contact tracing.</li> <li>● Children will have individual supplies. (Any items shared will be sanitized.)</li> <li>● Children will sanitize after each class to prepare for next class</li> <li>● All children will wash/sanitize upon entering the classroom</li> <li>● Booster pairings: <ul style="list-style-type: none"> <li>○ [PE + STEM &amp; Library + Art]</li> </ul> </li> <li>● Library: <ul style="list-style-type: none"> <li>○ Adults/children are expected to wear face coverings when physical distancing is not possible.</li> <li>○ Hand sanitizer stations will be located at the entrance/exit.</li> <li>○ Signage will be posted stating expectations of masks, hand sanitizing, and social distancing.</li> <li>○ Seating at tables will follow physical distancing expectations.</li> <li>○ Restricted areas will be taped off.</li> <li>○ The circulation desk will allow children to scan their own materials.</li> <li>○ Plexiglass barriers will be installed at the circulation desk.</li> <li>○ Library techs are encouraged to use a laser pointer to easily direct children to materials.</li> <li>○ Returned books will sit untouched for at least 72 hours before being checked in and reshelfed for circulation.</li> <li>○ All tables, chairs, computers, shelf markers, and other fixtures will be sanitized between student uses.</li> <li>○ Decorative items within student reach, that cannot be sanitized will be removed.</li> <li>○ Children will be instructed to place any books they remove from the shelves while browsing, in a predetermined location for sanitizing by library staff prior to being reshelfed.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Technicians will pull books of all interests and levels and place them on tables for children to browse.</li> <li>○ Children will be encouraged to return items in a timely manner.</li> <li>● Art: <ul style="list-style-type: none"> <li>○ The art Instructional Technician will push into classrooms and follow classroom guidelines.</li> </ul> </li> <li>● Playworks: <ul style="list-style-type: none"> <li>○ The Playworks Instructional Technician will be encouraged to go outside as much as possible (weather permitting).</li> <li>○ Physical distance/no contact games will be established.</li> </ul> </li> <li>● STEM: <ul style="list-style-type: none"> <li>○ The STEM Instructional Technician will push into classrooms and follow classroom guidelines.</li> </ul> </li> </ul>
<b>Tier II Support</b>	<ul style="list-style-type: none"> <li>● All children will wash/sanitize upon entering the classroom.</li> <li>● Adults/children will wear face coverings when physical distancing is not possible.</li> <li>● Hand sanitizer dispenser (1) in every classroom/common areas – refillable</li> <li>● Cohorts of children and seating will be assigned to support contact tracing.</li> <li>● Spots will be designated for children to stand in line to maintain physical distancing.</li> <li>● Physical distancing guidelines will be maintained the same as in classrooms.</li> <li>● Children will keep their materials with them.</li> <li>● Surfaces will be sanitized after use.</li> <li>● Open classrooms will be utilized for groups.</li> <li>● All children will wash/sanitize upon entering the classroom.</li> </ul>
<b>Recess</b>	<ul style="list-style-type: none"> <li>● Children/adults are expected to wear face coverings when physical distancing is not possible.</li> <li>● All grades have separate grade level recess in designated areas.</li> <li>● Playgrounds will be divided into zones and assigned to individual classes on a rotating schedule to maintain group physical distancing. <ul style="list-style-type: none"> <li>○ Playworks games, soccer, baseball, 4 square, USA map, jumping rope, etc (more guidelines coming from Playworks)</li> </ul> </li> <li>● Children will not bring sports equipment or items from home.</li> <li>● Playgrounds will be sanitized after each use. <ul style="list-style-type: none"> <li>○ Every other swing will be eliminated.</li> </ul> </li> <li>● Each class/grade has their own set of equipment and will clean after each use.</li> <li>● Doors will be propped open during recess only.</li> <li>● All children will wash/sanitize upon entering the classroom.</li> </ul>

<b>Lunch Recess</b>	<ul style="list-style-type: none"> <li>● Grade level distancing protocols will be taught and the staggered recess schedule will be maintained.</li> <li>● All children will wash/sanitize upon entering the classroom.</li> </ul>
<b>Computers/ Chromebooks / iPads</b>	<ul style="list-style-type: none"> <li>● When budgets are determined, we will strive for 1:1 devices. <ul style="list-style-type: none"> <li>○ If not possible, devices will be assigned and cleaned after each use.</li> <li>○ Purchase individual earbuds/headphones and stylus for children.</li> </ul> </li> <li>● Cleaning protocols will be aligned with IT.</li> <li>● Teachers will sign up for computer labs and ensure all devices are cleaned after each use.</li> </ul>
<b>Large Gatherings including Assemblies, Back to School, etc.</b>	<ul style="list-style-type: none"> <li>● Any assemblies will be held via BVTV</li> <li>● BACK TO SCHOOL NIGHT - Principal &amp; each teacher will pre-record their welcome presentations, as well as give an online tour of their classroom. Links for these presentations will be provided electronically to parents and children and shared the week before school starts.</li> <li>● BEGINNING OF THE YEAR EXPECTATIONS REVIEW - The first week of school, grade levels tour different areas of the school to discuss behavioral and safety expectations in each area. The expected school rules are reviewed and strategies for Conflict Resolution (Stop, Walk, Talk) are also taught. This year these presentations will be recorded and provided to teachers to share the first week of school.</li> <li>● KINDERGARTEN ORIENTATION - Principal and the Kindergarten teachers will send a recorded welcome and introduction to parents prior to school starting.</li> </ul>
<b>Volunteers/ Guest Speakers</b>	<ul style="list-style-type: none"> <li>● Visible signage to encourage physical distancing as patrons enter/exit the building.</li> <li>● All visitors who enter the building are required to wear face coverings. If they do not have one, one will be provided.</li> <li>● Only essential volunteers will be scheduled 48 hours prior to arrival.</li> <li>● Symptom screening will be completed for all volunteers/guests.</li> <li>● Temperature checks will be completed for all as they enter the office.</li> <li>● Essential volunteers will be asked to sanitize their hands before entering the school (dispensers are located in the office).</li> <li>● No drinks are allowed!</li> </ul>
<b>Special Programs</b>	<ul style="list-style-type: none"> <li>● Emergency Drills procedures: <ul style="list-style-type: none"> <li>○ Physical distancing guidelines will be followed the same as in classrooms.</li> <li>○ Traffic flow is established with signage on the floor and a line down the middle to create a boundary.</li> <li>○ Designated spots in the hallway outside classrooms for children to line up and maintain physical distancing.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Signage installed to remind children to always wear their face coverings.</li> <li>○ Always use alphabetical or number order when lining up.</li> <li>● Red Carpet-Cancelled</li> <li>● Birthday Celebrations: non-food items to eliminate contact and avoid an additional time that would require kids to take off their mask to eat treats</li> <li>● PTA Book Fair-will be held online</li> <li>● Cancelled/to be evaluated by CSD before winter recess: <ul style="list-style-type: none"> <li>○ Live Field Trips</li> <li>○ Halloween Parade</li> <li>○ Turkey Trot</li> <li>○ Grade Level Programs</li> <li>○ NOVA Graduation</li> <li>○ Holiday Sing Along</li> <li>○ Valentine's Parties</li> </ul> </li> </ul>
<b>Health Room</b>	<ul style="list-style-type: none"> <li>● Identified as the quarantine room until parents can pick children up.</li> <li>● R.S. working with nurses so they have clear guidelines to go through across the district.</li> <li>● All extra furniture will be removed (fridge, storage, etc.).</li> <li>● The school nurse will communicate with school principal and office staff who work together to identify individuals who were in direct contact with the confirmed individual.</li> <li>● School nurse will coordinate with office staff to notify identified individuals and send them home with a letter from the health department which includes instructions for return. <ul style="list-style-type: none"> <li>○ The attendance assistant will mark attendance.</li> <li>○ The classroom teacher will be notified to continue blended learning.</li> </ul> </li> <li>● Every precaution will be taken to protect HIPPA of individuals testing positive of COVID-19.</li> </ul>
<b>Sensory Breaks/CICO</b>	<ul style="list-style-type: none"> <li>● SEL will wear face coverings when physical distancing is not possible to provide support for students.</li> <li>● Behavior assistants will conduct CICO procedures at students' classrooms to prevent unnecessary student hallway travel.</li> </ul>
<b>Faculty Room/ Meetings</b>	<ul style="list-style-type: none"> <li>● Adults are expected to wear face coverings when physical distancing is not possible (not while eating).</li> <li>● All adults will wash/sanitize upon entering the room.</li> <li>● Adults will utilize 6 feet of physical distance (two seats) at the table.</li> <li>● Limit of 6-7 adults will be allowed in the faculty room at a time.</li> <li>● Adults will sanitize tables, chairs, microwave &amp; refrigerator after each use.</li> </ul>